



PLASTICS NZ  
NEW ZEALAND'S INDUSTRY ASSOCIATION

79TH ANNUAL  
CONFERENCE  
15 - 16TH MAY  
2025

EXHIBITION STAND  
INFORMATION PACK



# INVITATION TO EXHIBIT

As a trade stand participant at the Plastics New Zealand Annual Conference, you'll have a unique opportunity to showcase your products and services directly to industry leaders, decision-makers, and key stakeholders. With only 12 exhibition spaces available, exhibitors benefit from high-impact visibility in high-traffic areas co-located with break and lunch refreshments, ensuring that attendees have multiple touchpoints with your brand throughout the event.

Don't miss this chance to engage face-to-face, build valuable connections, and highlight your business's role in the future of plastics.

## EXHIBITOR BENEFITS

### \$1,500 +GST (12 Available)

- **Brand Exposure:** Your company logo and a link on the Plastics NZ website, in newsletter articles, and through social media promotion.
- **On-Site Visibility & Recognition:**
  - Trade Exhibitor Space: One table (1.8 x 0.7m) and chair. Power supplied. All other requirements at exhibitors cost.
  - Verbal recognition of your participation by the MC during the conference.
  - Complimentary inclusion of your promotional material in delegate packs (valued at \$300 per insert).
- **Valuable Networking Access:**
  - One complimentary full delegate pass (valued up to \$2K)
  - Option to purchase extra passes at Member's early bird rates up to one week prior (saving up to \$1,050/person)

- **Delegate Insights:** Receive an advance copy of the conference delegate list for strategic planning.
- **Post-Event Recognition:** Continued acknowledgement of your sponsorship via our website, newsletter, and across social media channels after the conference.





## EXHIBITOR SITE SPECIFICATIONS

The exhibition space is on the top floor of the Ellerslie Stand, in the Guineas Rooms, sitting alongside the Conference Plenary area. **Sites are on a first-come first served basis.**

All conference catering (with the exception of the gala dinner) will be served in the exhibition area to maximise exposure of exhibitors' products and services.

### Standard Trade Exhibitor Spaces: 2m wide x 1 m deep

Each Standard Trade Exhibitor Space comprises the following:

- Allocated 2m x 1m empty space only
- One table (1.8 x 0.7m) and chair.
- Power supplied.
- All other requirements at exhibitors cost.

Specialised Trade Exhibitor Spaces can be discussed, dependent upon availability.

## SITE ACCESS

Access to sites commences from 3pm on Wednesday 14th May. Set-up must be completed by 7pm.

Pack-out commences no earlier than 4.00pm on Friday 16th May, and must be completed by 6.00pm



## EQUIPMENT HIREAGE

Ellerslie Event Centre utilises preferred suppliers for their AV and Exhibition Services. If you require additional items for your stand area, please contact the following companies:

### Edwards Sound Systems Ltd

68 Walls Rd, Penrose, Auckland 1061

Phone: 09 571 0551

Email: [info@edwardsnz.co.nz](mailto:info@edwardsnz.co.nz)

Website: <https://www.edwardsnz.co.nz/>

- LCD 43" TV Monitor - \$ 249+ GST per day
- 50" Plasma TV monitor - \$ 495 + GST per day
- LCD 65" TV monitor - 589 + GST per day
- Display stand - 125 + GST each / per day

### Exhibition Hire Services

6 Rymer Place, Mangere Bridge, Auckland 2022

Phone: 09 579 9884

Email: [sales@exhibitionhire.co.nz](mailto:sales@exhibitionhire.co.nz)

Website: <https://exhibitionhire.co.nz/>

- Free Standing Partition/Poster Boards
- Brochure Holders
- Plinths
- Other Display & Exhibition Items





## BOOKING FORM

By signing this Exhibitor Application Form you are contracted to an Exhibitor Stand which will be invoiced in the month of the signed contract, due for payment the following month.

Exhibitor Stand applications are confirmed on a first-in-first served basis.

TO BOOK, simply complete, scan & return this form to: [kelly@plastics.org.nz](mailto:kelly@plastics.org.nz) or call 09 255 5662 ext 1 to discuss.

Please tick the appropriate box)

### PRICES EXCLUDE GST

- Standard Exhibitor Stand (2m x 1m) - \$1,500
- Specialised Exhibitor Stand - \$P.O.A
- Other Sponsorship - Options - \$P.O.A



## CONTACT DETAILS

Company: \_\_\_\_\_  
 Name : \_\_\_\_\_  
 Position: \_\_\_\_\_  
 Postal Address: \_\_\_\_\_  
 Postcode: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Website: \_\_\_\_\_

Total Amount to be invoiced: \_\_\_\_\_ + GST

P/O # \_\_\_\_\_

Payment can be made by direct credit or credit card  
(credit card payments will have an additional 3% charged)

### DECLARATION

My signature below denotes that I agree to be invoiced for the total amount payable and am authorised to make the commitment on behalf of my organisation.

I have read the sponsorship and exhibition prospectus. I understand and accept the inclusions and agree to abide by the terms and conditions of participating in this event including ensuring my organisation has **adequate public liability insurance** to cover its activity at the conference.

Name: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_





All sponsors and exhibitors agree to the following terms and conditions for sponsoring and/or exhibiting at Plastics New Zealand's 2025 *Innovation & Resilience in the NZ Plastics Industry* 79th Annual Conference at Ellerslie Convention Centre, Auckland.

## **Bookings**

Exhibition space or sponsorship is confirmed only upon receipt of a completed 'Booking Form' and payment. Full payment is required by the 20th of the month following invoicing to secure your sponsorship or exhibition space. All sponsorship opportunities are allocated on a first-in, first-served basis.

If payment is not received by the due date, your sponsorship opportunity may be reopened to other interested parties.

If your selected sponsorship option has already been allocated, we will contact you to discuss alternate options suitable for your organisation.

## **Cancellation**

Cancellation of sponsorship or exhibition space must be received in writing. Cancellations received prior to 1st March 2025 will receive a refund of any monies received less a 5% administration fee on the total amount. For cancellations received after 1st March 2025 Plastics New Zealand reserves the right to retain all monies received unless a replacement sponsor can be found.

In the event that the Conference cannot be held due to acts of God, government, or other events beyond our control, sponsors and exhibitors will receive a proportionate refund of any monies available after fixed costs have been met. Plastics New Zealand will not be liable

for any further costs incurred by sponsors and exhibitors in connection with the event.

## **Liability Insurance**

While every reasonable precaution will be taken, the organisers expressly decline responsibility for any loss or damage to person or property that may arise from any cause whatsoever.

Exhibitors/sponsors are advised to purchase adequate insurance cover, including Public Liability insurance.. Insurances are not included in the sponsor/exhibitor package cost. Exhibitors may be asked to provide a certificate of cover from their insurer.

You, your employees and your contractors must conform to the venue's health and safety requirements, and any other relevant operational policies and procedures.

## **Event**

Selection of sponsors and exhibitors is based on their alignment with the events' goals. Plastics New Zealand reserves the right, at its absolute discretion, to deny any offer of partnership.

Plastics New Zealand reserves the right to amend the sponsorship and exhibitor program to enhance the partner's benefits and/or improve the event experience for delegates.

Plastics New Zealand is not able to guarantee that speakers or panelists as advertised will appear and reserves the right to alter the program or cancel or change event components or substitute services without notice.



### **Registration**

Admittance to the event or exhibition is strictly by name tag only. To participate in additional conference activities, a separate registration form may be required closer to the event. Sponsorship or exhibitor applications only entitle you to the benefits stated within your sponsorship package. Additional staff or guests will not be permitted access to the event or exhibition without a completed registration form. All registrations are transferable in full until 72 hours prior to the welcome event.

### **Artwork and Exhibiting**

Sponsors and exhibitors are responsible for providing artwork, logos and text as required by the due dates. Plastics New Zealand is not responsible for publishing materials received after the deadline or in an incorrect format.

Logos and/or company names will be reproduced in the event colours, full colour, or monochrome, at our discretion. All logos should be at least 300 DPI at 100% in EPS (preferred for print) and JPEG (preferred for website) format. Recognition in print or on the web will only be provided if payment terms have been met.

You are granted a limited licence to exhibit. Assignment, sharing, sub-letting or licensing of all or part of tabletop display without prior approval is prohibited. Plastics New Zealand reserves the right to request the removal of any display items it deems unacceptable.

Business must be conducted solely within the boundaries of your tabletop display space, and materials may not be placed outside this area to avoid obstructing the aisles. You may not tout or place materials in other areas of the event such as plenary tables.

You are responsible for any reasonable costs incurred for painting, marking or damaging any fixtures or furnishings at the venue. You must familiarize yourself with the venue's terms and conditions prior to the exhibition date. Food, beverage or prohibited items (e.g. flammable or hazardous materials) are not permitted at the event unless by prior arrangement.

### **Privacy statement**

By participating in this event, you consent to the collection and use of your contact information, including your email address, for purposes of event administration, promotion, and networking. This information may be used for both the current and future Plastic New Zealand events of this type.

Your name and organisation may be included on exhibitor and delegate lists shared with other attendees, exhibitors, and sponsors. If you prefer not to have your information on these lists, please notify us in advance.

Photographs and/or video may be taken throughout the event. These may be used by Plastics New Zealand in publications, on our website and across social media channels. If you do not wish for your name or image to appear in these formats, please inform us, and we will accommodate your preferences.

You may contact Plastics New Zealand in writing at any time to withdraw your consent for future uses of your contact information or image.



For any questions or alternative sponsorship ideas, don't hesitate to contact us - we'd love to discuss your vision!

**Contact our Event Organiser:**

Kelly Buchanan-Johns  
Membership Services Manager  
Email: [kelly@plastics.org.nz](mailto:kelly@plastics.org.nz)  
Phone: +64 9 255 5662 ext 1  
Mobile: +64 21 655 348

**2025 Conference Venue:**

Ellerslie Event Centre  
100 Ascot Avenue, Remuera  
Auckland 1050  
New Zealand

